

Tampa Bay Mensa

Agenda ExComm Meeting April 27, 2025, at 3:00 PM

- Call To Order
- Roll Call / Establish Quorum: Thomas Thomas, Lisa Blair, Chris Clement, Kathy Crum, Cathy Chopping, Dan Chesnut, Ken Silver, Chris Clement.
- Approval of February 16, 2025 ExComm Minutes (Approved and seconded) – Send to Rourke/James Gamble
- Officer Reports (in order of listing in **Sounding** (mostly))
- LocSec (Thomas Thomas)
 - Thomas has uploaded newsletters to the archives so that we now have the 1st 8 years, plus 2002 forward.
- The Annual Meeting was held at the Spring. No business was put forth.
- Deputy LocSec (Cathy Chopping)
- Treasurer (Kathy Crum)
 - Kathy uploaded to Connect the local group year-to-date and year-end reports for National's fiscal year.
 - Our CD was renewed in March at 4%.
 - The new CD is one year until April 2026 at 4% and the renewal date will be April 2026
 - We were under budget for Socials for the year.
 - Kathy will send the financial reports to Monroe Rourke for the June Sounding.
- Membership (Lisa Blair)
 - We now have 534 members, which is down from 655 in March 2024, which was down 692 from March 2023. 161 members are Life Members who don't renew. We lost about 25% of our members. The trend shows reduced members all over the country.
 - Lisa is helping Monroe with member data like anniversaries and birthdays. Those are on everyone's profile.
 - Lisa uploads the Sounding for Monroe.
 - Lisa sent a report to James Gamble who sends mail out to new members and members who transfer from other local groups.

- It would help to have a calendar officer for publishing our events.
- Recording Secretary (Linda Christina)
- Social media (Jacki Nesbitt) – Not present
 - Jacki told Thomas that she had nothing to report but that she has been keeping up with the Facebook requests.
- Member-At-Large (Ken Silver)
- Member-At-Large (Daniel Chesnut)
- Editor (Monroe Roark) (*Monroe's membership has lapsed*)
 - The lapse was inadvertent. He will take care of it next week. He has not been getting Editor emails since he lapsed.
- Gifted Youth (Ashley and Rantz Phelps)
 - There haven't been any events for Gifted Youth recently.
- Scholarship (Linda Christina)
 - Judging is still ongoing at the National Office and they will send us a list of winners when judging ends.
 - Lisa moved to send a \$10 Amazon gift card to those who volunteered to judge essays for this year. The motion was seconded by Thomas
 - Lisa volunteered to handle this task.
- Community Services (Lisa Blair)
 - Feeding Tampa Bay is next Saturday – we have 6 people signed up so far.
 - Miles for Moffit is in November.
- Webmaster (James Gamble)
 - James is maintaining the website along with his other duties.
 - Kathy said that the renewal for our domain name was \$20.
- Ombud (Maran Fulvi)
- Testing (open position)
 - Dave Bryant's son Samuel (a member) is a teacher and might set up a test at the school where he teaches for students. Lisa would be happy to proctor it.
 - It would be a good opportunity to get some younger members.

- Lisa also asked him if he would like to be a proctor.
 - James Gamble is continuing new member contacts.
- Young Adult Mensa (YAM) Coordinator (James Gamble)
 - Thomas will reach out to James to see what is happening with the Trivia he was sending out.
- Old Business
 - The Spring Picnic was held on April 6
 - There is an open ExComm Position (Member-At-Large)
 - Open Officer Positions (Publicity, Testing Coordinator, Programs, Calendar)
 - Election Committee
 - Chris Clement will create a ballot for the June *Sounding*.
 - Lisa, Linda and Kathy Crum should not be on the ballot because they were on last year's ballot, and we serve for 2 years before being eligible to be on the next ballot.
 - Cathy Chopping and Ken Silver are in their 2nd year.
 - We need to ask Jackie if she wants to be on the ballot this year.
 - Dan Chesnut wants to be on the ballot.
 - Our Bylaws say we must have write-ins.
 - The bylaws also say there is supposed to be a monthly newsletter, so Thomas said we may need to have an extra newsletter issue.
 - Bylaws revision
 - Example of items to be addressed: Call for Candidates must be published in the March and April issues of the newsletter, but we no longer publish the newsletter monthly.
 - During the February meeting, Dan moved to limit minutes in the Sounding to actions only with full minutes posted to Mensa Connect. Discussion was interrupted when Dan's Zoom connection was lost.
 - Lisa seconded the motion last time, before Dan lost his Internet connection.
 - Lisa had amended that motion to include that the actions-only version be published in the newsletter and the full minutes be published on the web site and on Mensa Connect.

- Thomas pointed out that only the newsletter has **all** of the meeting history and it is the only thing that is official, and that archiving the newsletters and notifying the members are 2 separate things. The minutes are supposed to be published in the newsletter.
- In the past, the minutes did not contain reports.
- The AMC has a listing of reports, and one of the action items in their meetings is a listing of reports.
- Thomas is not in favor of the motion as it stands, because the only secure version is in the newsletter.
- Thomas suggested we work on a new motion for the next meeting and that we continue the discussion as to what is to be contained in the minutes on Connect to have the motion ready for the next meeting.
- Dan and Thomas suggested that we postpone the motion until the next meeting.
- Chris will re-do the ballot, send it to the Editor and copy Thomas. He will edit the list in Election Buddy.
 - He would like a spreadsheet showing who's who for how many years.
- Some officers are appointed instead of being elected.
- New Business
 - Linda said that she no longer wanted to be the Scribe, or Recording Secretary, and suggested that someone else might want to take over that position.
 - Lisa pointed out that the meetings can be recorded through Zoom.
 - Dan has been thinking about volunteering to do the job, so in the June meeting we will try this to see how it works out for him when he can have the recording as a tool.
- Summer Social
 - Lisa is asking for volunteers.
 - Cathy Chopping offered to help.
 - The meeting date was set to June 22nd.
 - Any new motions?

- *(per parliamentary procedure, a motion must be made and seconded before it can be discussed)*
- Good of the Order – this discussion will be postponed until next meeting
- Closing comments – There has been some concern expressed about the future of the organization because of everything that is going on at the National level. Members join because of the National Organization's reputation but stay because of the local groups. When people spend time arguing about what is happening at the National Level and that ends up in people lapsing.
- When someone joins, we need to get right to them and engage them before they lose interest.
- Lisa suggested that we do an Escape Room. Lisa has done one at her house in the past. It is a 0version like a game.
- The next meeting date is set for Sunday, June 22nd at 3:00 PM.
- The meeting was adjourned at 5:00 PM.

Memorandum

To: Treasurers
CC: RVCs, LocSecs
From: David Peery, Director of Finance
Re: Annual Financial Reports – **DUE April 30, 2025**

It is time for Local Groups to provide their financial activity through the Local Group Annual Financial Report. This critical information enables American Mensa to report properly to the IRS, so thank you for completing this form and sending it to us each year.

To comply with our auditors and with IRS requirements, the reporting period begins April 1 and ends on March 31. There are two important points regarding this form:

- **The deadline for completing and returning this form is April 30.**
- **If your Local Group files its own Form 990, or any version of it, the group is required to submit a copy to American Mensa each year.**

Additionally, a spreadsheet template is available that may help you in this process each year. The Local Group Financial Statement Template is available at us.mensa.org/forms and can be adapted for your group's financial reporting. Your groups can add revenue or expense line items to any of the categories, but the categories should remain unchanged. *(A sample spreadsheet – the Local Group Financial Statement SAMPLE Template – is available to guide and assist preparation, although you are not required to use this spreadsheet function.)* The interactive .pdf version of this Local Group Financial Report can be found online at us.mensa.org/forms.

On April 1, the monthly funding for Local Groups was increased. If you need Monthly Funding Statements prior to April 2024, please contact beckyf@americanmensa.org.

Email your completed report to ashleed@americanmensa.org or davidp@americanmensa.org or beckyf@americanmensa.org. Mailed forms can be sent to Director of Finance, American Mensa, 1315 Brookside Dr, Hurst, TX 76053.

Former National Treasurer Taz Criss created a video to answer any questions you might have and help you in filling out the form:

https://www.youtube.com/watch?v=1pLUJGZiQz8&list=PLOddcfC_Z_JvVVR_gJ-5ewASe_WvksX0W&index=5&t=647s.

She posted this video to YouTube and created others on Local Group accounting practices. The treasury videos can be found here:

https://www.youtube.com/playlist?list=PLOddcfC_Z_JvVVR_gJ-5ewASe_WvksX0W.

If you have questions about how to complete the Annual Financial Report, please contact Director of Finance David Peery (davidp@americanmensa.org) or Ashlee Davis (ashleed@americanmensa.org) or Becky Folger (beckyf@americanmensa.org).

Please make sure you complete and file with our office by the April 30 deadline. Delays beyond the filing date could result in your Local Group funding being withheld.

Local Group Annual Financial Report

Thank you!

To comply with IRS and audit requirements, all Local Groups must submit an annual report of all cash balances owned/controlled by the group for the period ending March 31.

Please email responses to ashleed@americanmensa.org or davidp@americanmensa.org or beckyf@americanmensa.org by April 30, 2025. You may mail them to American Mensa, 1315 Brookside Dr., Hurst, Texas 76053.

Group Name/Number: Tampa Bay Mensa 10/335

Person completing this report

Name: Katherine Crum Date: 4/21/25

Officer position: Treasurer

Phone: 813-230-7587

Email Address: katshe@aol.com

1. Is your group incorporated in your state?
☐ Yes ☒ No
2. Does your group have a determination from the IRS for its own tax-exempt status (separate from American Mensa)?
☐ Yes ☒ No
b. If Yes, what category?
☐ 501(c)3 ☐ 501(c)4 ☐ Other
3. Is your group required to submit annual 990 tax reports to the IRS?
☐ Yes ☒ No
4. What is the fiscal year for your group?
☒ Jan. 1 - Dec. 31
☐ April 1 - March 31
☐ July 1 - June 30
☐ Oct. 1 - Sept. 30
5. Please list the statement balances for all Local Group accounts as of **March 31, 2025**.

General checking account	<u>6113.86</u>
Savings account	<u>5194.12</u>
Events account	<u> </u>
Scholarship account	<u> </u>
Investment account	<u>5213.97</u>
Other account ()	<u> </u>

Local Group Annual Financial Report

Assets listing

(_____)

TOTAL:

16521.95

6. Please include the following summary financial activity.

Consolidated accounts balance as of April 1, 2024

15553.32

Revenue and receipts April 1, 2024 to March 31, 2025

Dues and testing income from Mensa

7481.84

Events total income (RGs, etc.)

362.82

Investment income

Member contributions

Other income

Other income

Total revenue & receipts

1.95

7846.61

Expenses and payments April 1, 2024 to March 31, 2025

Advertising, PR & marketing

Awards

Bank/credit card fees

Events total expenses (RGs, etc.)

Newsletter (incl. postage, printing, etc.)

Supplies

Testing

Website

Other

Total expenses and payments

350.60

1150

10

2163.91

2792.67

29

126.18

255.62

6877.98

Consolidated accounts balance as of March 31, 2025

This total should match the total balance from Item 5, pg. 1

16521.95

TAMPA BAY MENSA 2025 PROPOSED BUDGET REPORT

PRINTED 2/15/2025

Submitted by Kathy Crum, Treasurer

Note: 9% of the year has elapsed.

DESCRIPTION	2024 BUDGET	2024 ACTUAL Year End	2025 PROPOSED BUDGET	NOTES
INFLOWS				
Advertising Income	0.00	0.00	0.00	
RG'25 Net Profit	0.00	0.00	0.00	
Interest Income	10.00	250.62	200.00	
National Support	6,200.00	7,083.69	6,600.00	
Proctor Revenue	100.00	210.00	150.00	
Contributions-Scholarship	0.00	0.00	0.00	
Contributions-Teen SIG	0.00	0.00	0.00	
Contributions-Sounding	0.00	0.00	0.00	
Misc Income	3,255.00	383.68	2,090.00	
TOTAL INFLOWS	\$9,565.00	\$7,927.99	\$9,040.00	
OUTFLOWS				
Cost Of Proctoring	25.00	126.18	75.00	
Fees	50.00	10.00	50.00	
Games Weekend	50.00	0.00	50.00	
Gifted Youth Events	50.00	113.72	75.00	
Member Events	500.00	0.00	500.00	
Miscellaneous Expenses	50.00	1.95	50.00	
Postage - Membership	40.00	0.00	40.00	
Postage - Misc	0.00	0.00	0.00	
Printing - Misc	0.00	0.00	0.00	
Office Supplies	150.00	119.92	150.00	
Publicity	150.00	604.22	350.00	
Refreshments	100.00	0.00	100.00	
ExComm Retreat	50.00	0.00	50.00	
Socials (4/year @ \$900)	3,600.00	2,542.23	3,600.00	
Scholarships	750.00	1,150.00	1,150.00	
Sounding Printing & Postage				
8 issues @ \$350/issue	4,000.00	2,807.56	2,800.00	
Storage Unit	0.00	0.00	0.00	
TOTAL OUTFLOWS	\$9,565.00	\$7,475.78	\$9,040.00	
INFLOWS - OUTFLOWS	\$0	\$452.21		

TAMPA BAY MENSA 2025 BUDGET REPORT

PRINTED 4/27/2025

Submitted by Kathy Crum, Treasurer

Note: 32% of the year has elapsed.

DESCRIPTION	2025 BUDGET	2025 ACTUAL YTD	ACTUAL VS BUDGET	NOTES
INFLOWS				
Advertising Income	0.00	0.00		
RG'25 Net Profit	0.00	0.00		
Interest Income	200.00	116.78	58%	3 Months + CD mature
National Support	6,600.00	2,494.80	38%	4 Months
Proctor Revenue	150.00	0.00	0%	
Contributions-Scholarship	0.00	0.00		
Contributions-Teen SIG	0.00	0.00		
Contributions-Sounding	0.00	0.00		
Misc Income	2,090.00	0.00	0%	
TOTAL INFLOWS	\$9,040.00	\$2,611.58	29%	

OUTFLOWS

Cost Of Proctoring	75.00	0.00		
Fees	50.00	24.88		CD renewal late fee
Games Weekend	50.00	0.00		
Gifted Youth Events	75.00	0.00		
Member Events	500.00	0.00		
Miscellaneous Expenses	50.00	0.00		
Postage - Membership	40.00	0.00		
Postage - Misc	0.00	0.00		
Printing - Misc	0.00	0.00		
Office Supplies	150.00	99.00		Election Buddy
Publicity	350.00	19.99		Domain renewal
Refreshments	100.00	0.00		
ExComm Retreat	50.00	0.00		
Socials (4/year @ \$900)	3,600.00	873.17	24%	Winter Social and postcards, Spring picnic
Scholarships	1,150.00	0.00		
Sounding Printing & Postage	2,800.00	734.79	26%	2 issues
Storage Unit	0.00	0.00		
TOTAL OUTFLOWS	\$9,040.00	\$1,751.83	19%	

INFLOWS - OUTFLOWS	\$0	\$859.75		
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IF RG '25 IS NOT INCLUDED IN BUDGET:

TOTAL INFLOWS	\$9,040.00	\$2,611.58	29%	
TOTAL OUTFLOWS	\$9,040.00	\$1,751.83	19%	
INFLOWS - OUTFLOWS	\$0.00	\$859.75		

Banking Summary 20250426 - Year to Date

1/1/2025 through 4/26/2025

4/26/2025

Page 1

Category	1/1/2025- 4/26/2025
INCOME	
Interest Income	116.78
Nat'l Support	2,494.80
TOTAL INCOME	2,611.58
EXPENSES	
Fees	24.88
Office Supplies	99.00
Postage - TBS	256.12
Printing - TBS	478.67
Publicity	19.99
Socials	873.17
TOTAL EXPENSES	1,751.83
TRANSFERS	
FROM Truist CD Matures 03-21-2025	5,189.09
TO Truist CD Matures 04-07-2026	-5,189.09
TOTAL TRANSFERS	0.00
OVERALL TOTAL	859.75

Account Balances 20250426 - As of 4/26/2025

Account	12/31/2019 Balance	12/31/2020 Balance	12/31/2021 Balance	12/31/2022 Balance	12/31/2023 Balance	12/31/2024 Balance	4/26/2025 Balance
Bank Accounts							
Truist Checking	0.00	0.00	0.00	0.00	0.00	5,391.12	6,158.97
Truist MMA Savings	0.00	0.00	0.00	0.00	0.00	5,161.18	5,194.12
Wells Fargo Checking	8,551.80	9,620.77	10,229.78	9,953.03	5,951.90	0.00	0.00
Wells Fargo Savings	3,861.01	5,661.67	7,462.32	9,264.66	9,278.32	0.00	0.00
TOTAL Bank Accounts	12,412.81	15,282.44	17,692.10	19,217.69	15,230.22	10,552.30	11,353.09
Cash Accounts							
TOTAL Cash Accounts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asset Accounts							
Truist CD Matures 03-21-2...	0.00	0.00	0.00	0.00	0.00	5,130.13	0.00
Truist CD Matures 04-07-2...	0.00	0.00	0.00	0.00	0.00	0.00	5,189.09
TOTAL Asset Accounts	0.00	0.00	0.00	0.00	0.00	5,130.13	5,189.09
OVERALL TOTAL	12,412.81	15,282.44	17,692.10	19,217.69	15,230.22	15,682.43	16,542.18

Itemized Categories 20250426 - Year to Date

1/1/2025 through 4/26/2025

4/26/2025

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Date	Account	Num	Desc...	Memo	Clr	Amount
INCOME						2,611.58
Interest Income						116.78
1/31/2025	Truist MMA Savings		Inter...		R	11.32
2/28/2025	Truist MMA Savings		Inter...		R	10.25
3/21/2025	Truist CD Matures ... TXFR		Inter...			83.84
3/31/2025	Truist MMA Savings		Inter...		R	11.37
Nat'l Support						2,494.80
1/17/2025	Truist Checking	DEP	S Local... For December 2024		R	613.60
2/21/2025	Truist Checking	DEP	S Local... January 2025		R	623.32
3/21/2025	Truist Checking	DEP	S Local... For February 2025		R	627.08
4/18/2025	Truist Checking	DEP	S Local... For March 2025			630.80
EXPENSES						-1,751.83
Fees						-24.88
Other Fees						-24.88
4/7/2025	Truist CD Matures ...		Pena...			-24.88
Office Supplies						-99.00
4/19/2025	Truist Checking	PayPal	Chris... 2025 Election Buddy			-99.00
Postage - TBS						-256.12
2/1/2025	Truist Checking	3510	S CTI ... 291 February 2025 TBS		R	-126.95
4/19/2025	Truist Checking	3511	S CTI ... 297 April 2025 TBS			-129.17
Printing - TBS						-478.67
2/1/2025	Truist Checking	3510	S CTI ... 291 February 2025 TBS		R	-211.73
4/19/2025	Truist Checking	3511	S CTI ... 297 April 2025 TBS			-266.94
Publicity						-19.99
3/19/2025	Truist Checking	EFT	Drea... Domain tampabaymensa.org - an...		R	-19.99
Socials						-873.17
2/1/2025	Truist Checking	3509	S CTI ... 592 Winter Social Postcards - Pos...		R	-331.52
			592 Winter Social Postcards - Prin...		R	-125.47
2/4/2025	Truist Checking	EFT	S Lisa ... Winter Social - ice		R	-5.33
			Winter Social - food BJ's		R	-124.90
			Winter Social - food Publix		R	-195.37
4/19/2025	Truist Checking	PayPal	SKen ... Spring Picnic Food - Sams			-87.18
			Spring Picnic Food - Aldi			-3.40
TRANSFERS						0.00
Truist CD Matures 03-21-2025						5,189.09
4/7/2025	Truist CD Matures ... TXFR		Tran... CD			5,189.09
Truist CD Matures 04-07-2026						-5,189.09
4/7/2025	Truist CD Matures ...		Tran... CD			-5,189.09
OVERALL TO...						859.75